

Neuropsychometrist:

The position offers experience in the practice of clinical neuropsychology, specifically with training in neuropsychology testing procedures and exposure to the clinical environment.

The duties of this position entail both administrative and clinical activities.

Administrative duties:

- Assist with scheduling
- Assist with checking in patients
- Assist with neuropsychology test supply management
- Assist with Informant form management

Clinical activity:

- Patient intake forms management
- Symptom questionnaire / psychological test administration and scoring
- Neuropsychology test administration and scoring
- Documenting behavioral observations of patients during testing
- Assist in entering results into a research database
- Assist with managing and developing the training tools.

You will also interact with current graduate students of psychology / neuropsychology who will be doing their Clinical Practicum training at NPS-PC. You will interact with trained neuro-psychometrists who are also currently enrolled in doctoral programs of psychology / neuropsychology at various Chicagoland Universities.

This paid position requires you to be at the office a minimum 2 days a week (16 -20 hrs./week). This will be a contractual position and you will receive a 1099 form at the end of each year for tax purposes..

We are also offering a full-time employee position 5 days a week (40-44 hrs/week). This position is an employee position, with benefits (medical, dental, vision and 401K, paid vacation, sick leave and paid holidays) and you will receive a W2 form at the end of each year for tax purposes.

Compensation for this position will depend on education, experience and training requirements. We provide comprehensive training in neuropsychological test administration and scoring as needed.

There are some conditions that need to be met:

- Must be able to commute to two of our three offices
 - 180 N. Michigan Ave Suite 2210 Chicago IL 60601
 - 3375 N. Arlington Heights Rd, Suite K, Arlington Heights IL 60004
 - 8348 Lemont Road Darien IL 60561

All training is on Saturday.